

International Student Magazine

Incoming Guide

How to study & live in Stralsund
– Helpful Tips –

Welcome at our university in Stralsund!



*We are glad to have you
here!*

We are delighted that you have chosen HOST - Stralsund University of Applied Sciences for your studies and we hope to make your stay an exciting and valuable experience. We recommend you reading this guide carefully to help you manage administrative challenges on campus and in town. Please do not hesitate to get in touch with the International Office if you have any further questions.

We wish you all the best for your studies and a great time in Stralsund!

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Academic Calendar

Winter Semester 2026/2027

Semester duration:	14.09.2026 - 15.01.2027
International Welcome Week:	07.09.2026 - 11.09.2026
Lecture period:	14.09.2026 - 15.01.2027
Holidays (including public holidays):	03.10.2026 31.10.2026 21.12.2026 - 01.01.2027
Registration period for exams:	26.10.2026 - 08.11.2026 09.11.2026 - 15.11.2026 (with fee)
Withdrawal from exam registration:	until one day before the examination
Exam period:	18.01.2027 - 12.02.2027
Re-enrolment for the next semester:	01.01.2027 - 29.01.2027 30.01.2027 - 02.04.2027 (with fee)

Find all dates and deadlines here: <https://www.hochschule-stralsund.de/studium-und-lehre/mein-studium/termine-und-fristen/>

Before Departure

Enrolment

Before starting your studies, you need to enrol at Stralsund University of Applied Sciences. All international students must come to the university for personal enrolment and bring all required documents, which are listed in your letter of admission/acceptance. It is necessary to coordinate the personal enrolment dates. The personal enrolment will take place **on the 10th of September 2026 from 1 pm to 2:30 pm, and on the 17th of September 2026 from 1 pm to 2 pm in building 1.**

Administration Fees

All students at HOST Stralsund (also Freemovers) need to pay 148€ for the first semester (incl. registration fee) and for each re-registration semester 124€. Erasmus+ students and students from partner universities are exempt from the registration fee and pay 120€ per semester.

Account holder: Hochschule Stralsund Bank: Sparkasse Vorpommern

IBAN: DE16 1505 0500 0112 2350 93

BIC: NOLADE21GRW

Reference: Application Number, first name(s) last name (*Example: 12345678, Anna Müller*)

Exchange students use the reference from the Letter of Acceptance.

Please note the late registration fee if your stay exceeds several semesters.

Learning Agreement (only for exchange students)

All **exchange** students at Stralsund University of Applied Sciences need to complete a learning agreement. This is a list of the classes that you plan to take during your stay. During your **first 5 weeks** at the university, you can make an appointment with an advisor (study programme coordinator) to discuss your learning agreement and any changes you may want to make.

Student Accommodation



Holzhausen

Most of you will live in Holzhausen, our student village on campus, which is famous for its vibrant student life. Your rent is paid monthly by direct debit from your bank account; you can find the details in your contract. One week before you leave, you need to make an appointment with the janitor to have your room checked. If everything is in order, your deposit will be refunded no later than three months after your departure. Before moving into Holzhausen, please contact your Buddy for the fixed date of picking up the keys. You need to find accommodation before moving into Holzhausen yourself.

Holzhausen

Contacts

Accommodation Manager

Susanne Redmann
House 1, room 110
Phone: +493831 456635
E-mail: Wohnenhst@studentenwerkgreifswald.de

Caretaker

Bert Morgner
House 1, room 109
Phone: +493831 456943
+4917232 69 622
E-mail: morgner@stw-greifswald.de

Office hours

Tue: 1 pm - 3 pm
Wed.: 1 pm - 3 pm
Thu: 9 am - 12 am

Office hours

Tue: 12:30 am - 1.30 pm,
Thu: 12:30 am - 1.30 pm



Holzhausen

Contractual requirements

1. Apply for a room at Holzhausen!

A letter of admission from the Stralsund University of Applied Sciences is required.

2. After receiving a confirmation for a room in Holzhausen

Please send the following documents by e-mail to Mrs. Redmann to receive your final tenancy agreement

- Copy of a valid visa or residence permit (If you have it already. Otherwise you MUST submit it later!)
- Copy of the letter of admission or certificate of enrolment from the University of Applied Sciences Stralsund
- SEPA-capable account (IBAN and BIC) for debiting the deposit and rent

Please note: If you do not yet have a SEPA-capable bank account, it is necessary to transfer the deposit and 2 months' rent for Holzhausen before your arrival and provide a proof of payment.

After your arrival you can open a german bank account in Stralsund or online and inform Mrs. Redmann about your new bank details within your first 2 months.

3. After submitting all required documents you will receive your tenancy agreement

Sign the tenancy agreement and send it back to Mrs. Redmann **by mail** as soon as possible.

Please note: You will only receive your room keys if you have already paid the deposit + 2 months' rent **OR** if you already shared your SEPA-capable bank account for debiting these costs.

4. Confirmation of residence

To register your residence in Stralsund, you need a confirmation of residence (= Wohnungsgeberbestätigung) from Holzhausen.

Mrs. Redmann will send you this document attached to your signed tenancy agreement. If this is not the case, please contact her

Important: When registering at the Residents' Registration Office, you must provide your apartment number and address so you receive mail.

Holzhausen

Key handover & moving out

Key Handover

- Monday to Friday 7am to 3pm
- **NOT possible on the weekend!**
- MUST be registered with the caretaker Mr. Morgner
- **MUST be done in person**

Please note: If you signed up for the Buddy Programme, there is a fixed date for picking up the keys.

Moving out

- There is a 3-month term of notice
- Make an appointment for the key handover with Mr Morgner (1 week before moving out)



Health Insurance

In order to enrol at HOST, you need a **valid health insurance certificate**, and a German health insurance company must have **digitally transmitted the insurance status of each applicant** (see page 12). This is carried out at the applicant's request. If you are an **EU student** and **do not** work in Germany and are under 30 years old, the digital confirmation of your health insurance is sufficient. In this case, you can use your **European Health Insurance Card (EHIC)** to visit a doctor in Germany if needed.

For students from non-EU countries, there are two options:

1. Health insurance from your home country

Please provide a copy of the insurance policy in English. Take the papers to a German public health insurance company in Stralsund and ask for a document confirming that your health insurance is accepted in Germany and you do not need to purchase additional insurance. This document is called "Befreiung von der Versicherungspflicht". **This document is sufficient for enrolment.** If you are not fluent in German, ask your Buddy to come with you.

However, it is not a guarantee that your insurance will cover all costs in the event of an illness or accident, as costs related to health are high in Germany. If you want to be on the safe side, consider taking out German public health insurance.

2. German health insurance

German health insurance companies offer policies for international students. We recommend taking out public health insurance like TK, BARMER, DAK or AOK. All students under the age of 30 can take out student health insurance with a statutory health insurance provider in Germany. The monthly costs for this insurance are around 150€.

You will need to visit a health insurance company and provide the following documents:

- Identity card or passport
- Confirmation of residence/tenancy agreement
- Bank account details
- Certificate of enrolment

Nevertheless, it is your duty to be covered in cases of medical intervention. You can either take out public or private health insurance. If you are over 30, you are not required to have insurance.

Health Insurance

Digital Transmission of the insurance status

If you are insured with a statutory health insurance company, please contact your health insurance company, quoting our submission number H0000327, which will report your insurance status to us digitally.

If you are insured with a private health insurance company at the beginning of your studies, please contact any health insurance company, quoting our sender number H0000327, which will confirm the existence of private insurance to us digitally.

You will not be enrolled without proof of health insurance.

Find more information [here](#).

Accident insurance

All enrolled students are insured against accidents by the state of Mecklenburg-Western Pomerania (MV). This insurance covers all accidents associated with studying in Stralsund. Should such an accident occur, you must inform the Hochschule Stralsund (Dezernat II) of this accident within 3 days. The university will then notify the insurance company. If you do not inform Hochschule Stralsund about the accident, you will not be able to make any claims later.

Liability insurance

It is highly recommended that you also take out liability insurance, which covers damages caused by you (e. g. breaking windows, carrying bed bugs etc.).

Paying the

Semester Contribution

Fee

Paying the semester contribution fee of 148,00€ with an administration fee, after the first semester 124,00€

Erasmus+ students & Freemovers pay 120,00 €

Account Details:

Account holder: Hochschule Stralsund

Bank: Sparkasse Vorpommern

BIC: NOLADE21GRW

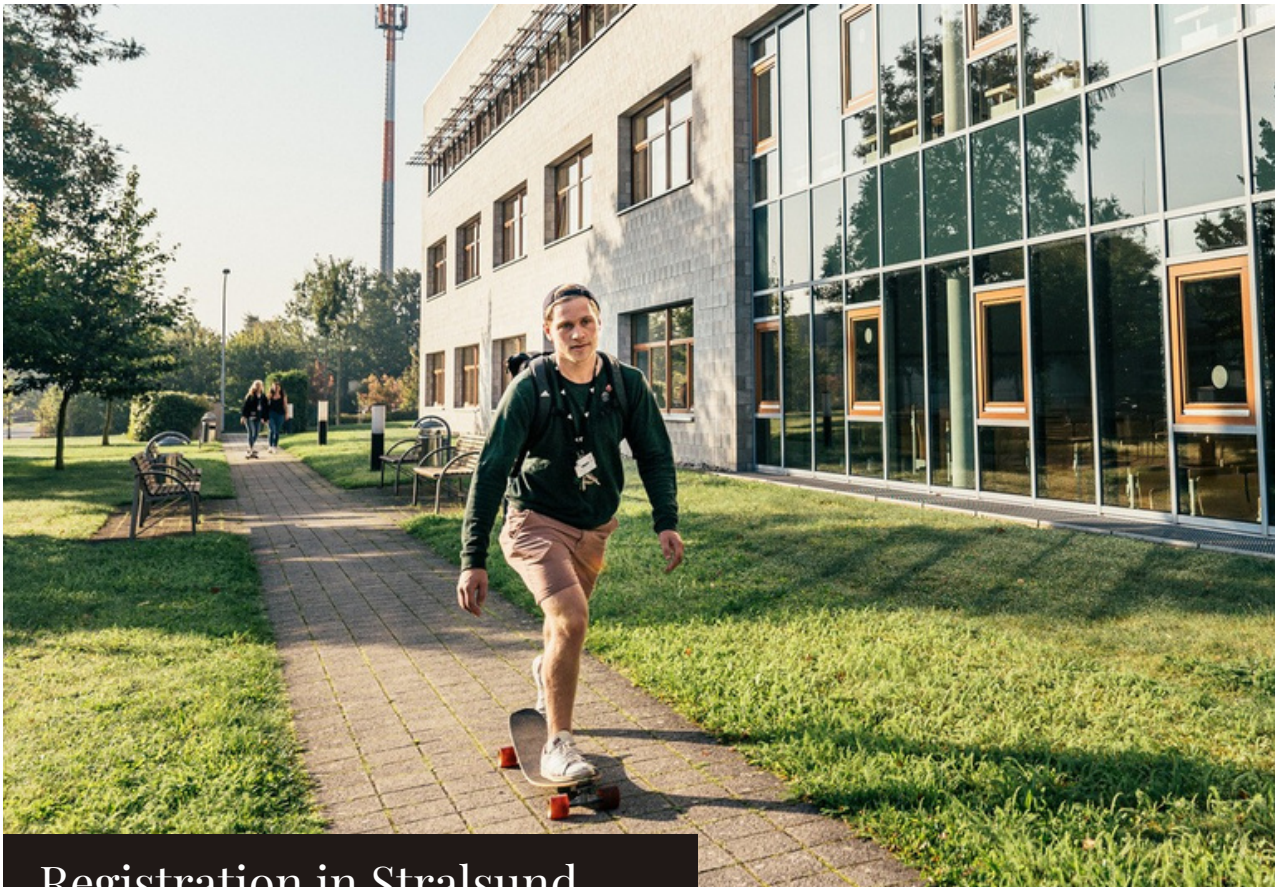
IBAN: DE16 1505 0500 0112 2350 93

Reference: Application Number, first name(s) last name

(Example: 12345678, Anna Müller)



On Arrival



Registration in Stralsund

All students need to register as residents of Stralsund at the beginning of their stay and deregister before they leave. Therefore, go to the residents' registration office in the city centre and state your current address; if you are part of the Buddy Programme, there is a joint appointment, which your buddy will communicate.

Residents' Registration Office Stralsund

Schillstraße 5-7, 18439 Stralsund Phone: +49
(0)3831-253 780

Opening hours:

Mon.: 8.00 a.m. – 12.00 a.m.

Tue.: 8.00 a.m. – 12.00 a.m. & 1.00 p.m. – 6.00 p.m.

Thu.: 8.00 a.m. – 12.00 a.m. & 1.00 p.m. – 4.00 p.m.

Fri.: 8.00 a.m. – 12.00 a.m.



On Arrival

Your Residence Permit

All students from non-EU countries who wish to extend their visa need to go to the immigration office. If you are not fluent in German, ask your Buddy to come with you. This must be done at least **8 weeks** before the current visa expires.

Remember to bring;

- Application form for residence permit
 - Your passport and a copy of the first page and last residence permit
 - Proof of sufficient financial resources (e.g. blocked account or declaration of commitment: only valid if from the German embassy!)
 - A membership certificate from your health insurance company (the card is not enough)
 - Your rental contract as a copy
 - Your registration certificate from the residents' registration office (not older than 3 months)
 - Your matriculation certificate
 - 2 passport photos (biometric)
-

Please note:

During the re-registration period at the latest, a valid residence permit (or a so-called Fiktionsbescheinigung) for the upcoming semester must be available. Otherwise, you will not be re-registered. The residence permit or the Fiktionsbescheinigung has to be submitted in time and on your own responsibility to the responsible study office.

Immigration Office Stralsund
Marienstraße 1, 18439 Stralsund
Phone: +49 (0)3831 115

Opening hours:
Tue.: 9.00 a.m. - 12.00 a.m.
1.30 p.m. - 6.00 p.m.
Thu.: 9.00 a.m. - 12.00 a.m.
1.30 p.m. - 4.00 p.m.

Please note! Access to the Immigration office requires an appointment

On Arrival



Opening a bank account

If you have a European bank account (for SEPA) already, you may skip this step. If you do not have one, you need to open an account here in Stralsund so that you can pay your rent, administration fees, etc. Ask the bank advisor whether you will have to pay a monthly fee, as bank accounts are usually free for students.

Remember to bring;

- Your ID card or passport
- Confirmation of your student status (e.g. your letter of acceptance)
- Your address in Stralsund, Identity card or passport
- Wohnungsgeberbestätigung (confirmation of landlord)

Getting a SIM card

Staying connected is important when you arrive in Germany. Here are the main options and steps to get a German SIM card:

1. Where to get a SIM card

- Supermarkets & Drugstores: (e.g. Lidl, Aldi, Rossmann, dm) – they often sell prepaid SIM cards at the checkout
- Electronics stores: (e.g. MediaMarkt, Saturn)
- Mobile phone shops: (e.g. Telekom, Vodafone, O2) – usually more expensive but with support in-store
- Online providers: Many prepaid SIMs can also be ordered online and delivered to your address

2. Types of SIM cards

- Prepaid SIM cards: Pay as you go, no contract, flexible. Perfect for exchange students
- Contract (Postpaid): Usually 24 months – not recommended for short stays

3. Registration / Activation

Due to German law, every SIM card must be registered to your name.

- You will need: Passport/ID and a German address (e.g. dormitory, flat)
- After purchase, you must go through an identity verification process:
 - Video identification: Short video call with your passport
 - Post identification: At a post office, staff checks your ID
- Once verified, your SIM is activated (usually within a few hours, sometimes up to 24h)

4. Costs & Top-Up

- Prepaid SIM cards usually cost 10–20 €, often including starting credit
- Monthly packages with data, calls, and texts start at around 7–15 €
- You can top up your credit in supermarkets, drugstores, online, or via the provider's app, depending on your SIM card

5. Popular prepaid providers

- Aldi Talk
- Lidl Connect
- Congstar (uses Telekom network)
- O2 Prepaid
- Vodafone CallYa

Tip:

If you already have an eSIM-compatible phone, many providers let you activate instantly online – no need to wait for a physical SIM.

During the Study

HOST Card

The HOST Card is your student ID. You will receive it when you are enrolled and have arrived at HOST. The Incoming Coordinator (see p. 28) will send you an email as soon as your student ID is ready to be picked up by you. You can load money onto the card at the terminal in house 3, between the cafeteria and the canteen.

It can be used for the following purposes:

- To pay for meals in the canteen (Mensa) and the cafeteria
- To use the printers and scanners in the PC pools
- To borrow books from the library
- To access the gym
- To enter your main house (e.g. for Mechanical Engineering students house 19) out of opening hours
- To get students discounts at museums, shops etc.

If you're staying more than one semester, don't forget to re-validate your HOST card. You can find two machines: one in the waiting area in house 1 and one in the Mensa.

If your HOST Card is **lost or damaged**, please report it to the Student Secretariat as soon as possible. A replacement card will need to be issued.

Please note that the cost of replacement is €17.00, which you must cover. Only after proving the payment are you able to get a new card. Please note that the price can change.



During the Study

Matriculation certificate

Your matriculation certificate contains important information:

Certificate of Study

You can use this whenever you need proof of your enrolment or student status, e.g. for your health insurance company.

Your E-mail address and password

This is your official student E-mail address. Check it regularly; all communication from the university will be sent there. It also serves as your login data for our online portal and WiFi access.

Please note: It can easily be download at the SuP-Portal [here](#).

Internet/ Computer Labs

All students can use the WiFi on campus. Connect to HOST network and enter the E-mail address and password on your matriculation certificate (Studienbescheinigung). If you live in Holzhausen, you can also get free cable internet access at home. Just connect your computer to the network port inside your room and open your browser; the registration system should show up. You can use your university E-mail address and password to register. If necessary, deactivate any protection software (firewalls etc.) temporarily.

If you have any problems or questions, please contact the university's IT department

House 1, room 303 or via E-mail: Andreas.Berg@hochschule-stralsund.de

There are also several computer labs on campus. They offer computers with internet access as well as access to printers, scanners, and photocopiers. For using them, you have to sign in with the access data from your matriculation certificate (Studienbescheinigung).

Transponders: Your key on campus

With a transponder, you can access your department house 24/7. If you want one, simply go to the university's payment office and pay the 50.00€ deposit. Keep the receipt so that you can get a refund at the end of your stay. Show this receipt to the responsible person in your department:

School of Business Studies:

Michael Stern
House 21, room 317

School of Mechanical Engineering:

Frank Rudnick
House 19, room 218

School of Electrical Engineering and Computer Science:

Dirk Hauschild
House 4, room 003

Canteen (Mensa)/ Cafeteria

Opening hours of the canteen (Mensa):

Mon. – Fri.: 11.15 a.m. – 2 p.m.
(Different opening hours during exam
period and semester break)

Opening hours of the cafeteria:

Mon. – Thu.: 7.30 a.m. – 3.00 p.m.
(Different opening hours during exam
period and semester break)

Library

Opening hours during the lecture period: Mon. - Fri.: 09.00 a.m. – 6.00 p.m.

(Different opening hours during the
exam period and semester break)



Useful How to's

Canteen (Mensa)/ Cafeteria

- Top up your student ID card at the machines near the Mensa entrance (one machine accepts card payments, one accepts cash)
- Take a tray and a plate, then help yourself to the side dishes (a reference showing what counts as one portion is displayed above the counters, larger portions will be charged extra)
- Plate dishes are available at the counter on the left - These are served directly onto your plate by the staff, so you do not need to take a plate yourself
- The serving staff adds meat or fish — hand them your plate.
- **Salad bar:** Bowls are located underneath the counter. Salads are charged by weight
- Please place your salad bowl on the scale at the checkout
- **Dessert bar:** Desserts are priced by bowl size (small or large).
- **Drinks:** Take drinks from the fridge and place them on your tray. A deposit (Pfand) will be charged, which can be returned either at the checkout or at the canteen
- **After your meal:** Place your tray, dishes, and cutlery on the conveyor belt on the far left side of the Mensa (when facing the food counters).

Print system

1. Transfer money to your student ID card
2. Transfer money to your Printing Account (done at the machine in the Mensa entrance, right next to the cafeteria in the corner)
Here, you have to log in with your short username (given in the papers you got at the student ID Pickup)
3. Upload documents here: <https://webprint.hochschule-stralsund.de/>
4. Go to a printer (log in with your Student ID card)
They are located in the Mensa, House 4, House 19, House 21, and in the Library

Sports and Gym



HOST sports club offers a variety of sports and exercise classes. You can find the current programme hanging at the door in front of the sports hall of the campus and it will be uploaded during the beginning of the semester.

Above the sports hall, there is a small gym for individual training. You can get access by meeting with the sports coordinator to take out a membership.

Phone: +49 3831 456605

E-mail: hsg.geschaefsstelle@hochschule-stralsund.de

Making appointments with authorities, professors, coordinators etc.

If you want to make an appointment, there are a few rules or general guidelines you should follow. In Germany, respect and politeness are highly valued and regarded as mandatory when approaching a person to make an appointment or asking for information. In written intercourse, you should always use polite greetings and ending, especially if you do not know the person before writing him/her. For example, in English you could use "Dear Mr./Ms." or "Dear Sir or Madam" and "Yours sincerely" and in German "Sehr geehrte/r Herr/Frau" or "Sehr geehrte Damen und Herren" and "Mit freundlichen Grüßen". Also use the academic titles of a person if they bear any.

If you need to see a doctor, it is always the best to call before your visit to ask for an appointment or to let the doctor's office know beforehand that you need to see him/her. Check the opening hours beforehand, so you do not miss them.

If you want to speak to a professor, study coordinator or other staff from the university, check out their office hour, mail address and phone number as well. You can find all contact details of the staff of the university on the [website](#).

Job Market

HOST supports students to look for jobs, scholarships and topics for theses. Therefore, there is an own job fair on our website that is constantly updated. You can find the job market [here](#):

<https://www.hochschule-stralsund.de/studium-und-lehre/services/jobboersen/>

Several companies in and around Stralsund also offer various jobs for students, especially in the peak season in summer. Either in the gastronomy sector (cafés and restaurants like Café 66, Café La Mer, Kaffeebar, Burger King etc.), retail and service sector (like CineStar, McPaper, Ozeaneum, etc.) or for events, there is a high chance that you will find something that suits you. Just be attentive and look on the internet or when you walk around in the city centre – sometimes it is the easiest if you directly ask for a job.

Campus Map



House 1: Administration, teaching staff; e.g. International Office, Student Support Center...

House 2: Library

House 3: Audimax/cafeteria/refectory, canteen (Mensa)

House 4: School of Electrical Engineering and Computer Science, Language Center

House 5: Lecture halls 1 and 2

House 6: Gym (sports hall)

House 7: Laboratory, garage

House 8: Student club

House 9: Planetarium

House 12: Students' representation AStA, Students' parliament

House 17: Guesthouse

House 18: Baltic Racing Team

House 19: School of Mechanical Engineering

House 20: Laboratories for the School of Mechanical Engineering

House 21: School of Business Studies

Exam Period

Registration for exams

You need to register online for any exams that you want to take at the end of the semester. Remember that you can only do this during a fixed two-week period; you can check the dates for the current semester on page 4 of this guide. Registrations after this period will not be accepted. On this [website](#) you can find all information on your registered (and upcoming) exams, deadlines, your results, your certificate(s) of study and your payments.

How to register

Go to: <https://sup.hochschule-stralsund.de/qisserver/rds?state=user&type=0>

1. Log in with your name and password (on the matriculation certificate)
2. Select "Prüfungsverwaltung"
3. Select "Prüfungsanmeldung/abmeldung"
4. Choose "Ich akzeptiere"
5. Press "Weiter"
6. Click on the folder and sign in

If you cannot find your exam online or if there is a technical problem, please write an E-mail to the **Student Support Center** for your course (have a look at page 32). This E-mail should say:

"Hiermit melde ich mich verbindlich für folgende Prüfungen an:"

- 1.Exam title, course title, name of the Professor
- 2.Exam title, course title, name of the Professor
- 3....

Your name, matriculation number, date and signature

Please note: You need to register for each individual exam!

Exam Period

Withdrawal from exams

If you decide not to take an exam that you already signed up for, you can withdraw from it until one day before the exam. The procedure is similar to the registration process:

1. Select "Angemeldete Prüfungen" (exams registered for)
2. Select "Abmelden" (withdraw)

Finding your results

Log in on the website with your login name and password:

<https://sup.hochschule-stralsund.de/qisserver/rds?state=user&type=0>

1. Select "Prüfungsverwaltung"
2. Then select "Notenspiegel"
3. Lastly click the "info" button next to the folder



Re-registration and Exmatriculation

Re-registration

If you are staying at HOST for more than one semester, you need to re-register. You can do this simply by paying the administration fee for the next semester and submit a valid residence permit (or Fiktionsbescheinigung) to the responsible study office within the re- registration period. You can check this time frame in the academic calendar on page 5 of this guide. At the beginning of the re-registration period, you will receive an E-mail with the bank details and information on the current administration fee.

Please note:

During the re-registration period at the latest, a valid residence permit (or a so-called Fiktionsbescheinigung) for the upcoming semester must be available.

Otherwise, you will not be re-registered. The residence permit or the Fiktionsbescheinigung has to be submitted in time and on your own responsibility to the responsible study office.



Exmatriculation:

De-Registration from the University

All good things must come to an end, so the final step of your stay in Stralsund is the exmatriculation from the university. The exmatriculation is possible through the online form available at the e-host service portal.

1. Open the e-host portal
2. Click "Studien- und Prüfungsangelegenheiten"
3. Select "Formulare und Anträge"
4. Choose the "Antrag auf Exmatrikulation"

Only in case the online exmatriculation form is not working, there is also a paper version you will receive from the Incoming Coordinator if needed.

Please note:

All students need to exmatriculate before they leave. *Exchange students also need to fill out and sign the Consent of Release form.* If you do not do so, you will not receive your transcript of records and confirmation of stay.

Leave of Absence

There may be many reasons for you to need a timeout (such as a long illness, family issues, a scholarship, etc.). Therefore, there is the possibility to request a semester off. During your studies at HOST, you can have up to four semesters off, but only two successively. During your first semester, leave of absence, however, is not possible.

During your semester off, you still keep your enrolment at HOST. There is no need to apply again after the semester off. In case you want to take exams during this semester off, there are special guidelines, and you need specific approval from the administration. Each semester off counts as a regular study semester but won't be recognized in terms of deadlines for exams.

Orientation in Stralsund



In Germany's North-East, Stralsund stands as a living testament to centuries of history. Established in 1234, it earned its town status, with a historic wall, constructed 22 years later. Once a maritime trade hub and called "the gate towards Rügen," Stralsund co-founded the Hanseatic League in 1239, shaping trade and culture with cities like Lübeck and Wismar, Rostock and Greifswald.

Despite extensive damage in World War II, Stralsund has been rebuilt, and since 2002, its historic center has been a UNESCO World Heritage site, reflecting its enduring historical significance.

Orientation in Stralsund

Scan the QR code for a map with key locations and attractions, including the university, medical facilities, and museums, to help you navigate in Stralsund.

Stralsund Map



Attractions in Stralsund

Cinema

CineStar Stralsund
Frankenstraße 7 18439 Stralsund
Student discount: 1€ discount
www.cinestar.de/kino-stralsund

AStA-Students cinema HOST

in front of the Mensa
appr. every other week
costs: 2,00€ (can change from semester
to semester)
<https://www.unifilm.de/studentenkinos/Stralsund>

Theatre

Theater Vorpommern
Olof-Palme-Platz 6 18439 Stralsund
students discount (depending on event
& seat)
www.theater-vorpommern.de



Museums in Stralsund

Stralsund Museum

Mönchstraße 25 - 27 18439 Stralsund

student discount: from 2,50 €

<https://www.stralsund-museum.de/>

Gorch Fock I

An der Fährbrücke 18439 Stralsund

Ship museum

student discount (till 27 years): 3€

www.gorchfock1.de

MEERESMUSEUM

Katharinenberg 14 - 20 18439 Stralsund

www.meeresmuseum.de

OZEANEUM Stralsund

Hafenstraße 11 18439 Stralsund

student discount: 14€

www.ozeaneum.de



Support for International Students

The International Office

Incoming Coordinator

Primarily supports exchange students with scholarships, learning agreements and questions related to Erasmus. Additionally, the coordinator can provide guidance on matters involving the immigration office as well as everyday topics, such as finding medical services or accommodation.

Swantje Dieme

House 1, room 128; Phone: +49 3831 456533

E-mail: incoming@hochschule-stralsund.de

Student Assistant for the Incoming Coordinator

Our Student Assistant is a student working flexible hours at the International Office and supporting the Incoming Coordinator. They are responsible for organising the Buddy Programme and excursions and can support you with general questions about everyday life in Stralsund during your stay.

Marlene Rutsch

E-mail: international.students@hochschule-stralsund.de

Student Advisory Service

The Student Advisory Service advises full-time students throughout the application process and assists with required formalities, including health insurance. It is the main contact point for questions before and during enrolment.

Christina Wanke & Anika Schude

E-mail: studienberatung@hochschule-stralsund.de

Outgoing Coordinator

If you are in Stralsund for a full course of studies and you are thinking about going abroad for a semester or an internship, the outgoing coordinator can advise you on possibilities and scholarships.

Christine Tokaji

House 1, room 126; Phone: +49 3831 456539

E-mail: outgoing@hochschule-stralsund.de

Buddy Programme

All international students at HOST are matched with a Buddy if they wish to, to help you settle in, find your way around, and get to know your fellow students. Your Buddy, a more experienced student at HOST, will get in touch with you before the start of the semester to help you organize your arrival and answer any questions you may have about student life.

Once you arrive, your Buddy will be your first to-go-to person for friendly, informal support. He or she will help you with organizational tasks such as taking out health insurance, opening a bank account, and completing your enrolment at the university.

Please contact the student assistant at the International Office (email: **international.students@hochschule-stralsund.de**) if you would like to be assigned a buddy. To register, please email your country of origin, your degree programme and your expected arrival date.

Please be mindful of the upcoming deadlines to register for the Buddy Programme: 16 August 2026 for the winter semester 2026/27.



International Event Point (IEP)

The International Event Point aims to bring together German and international students and to improve the internalization on campus. They organize several activities, e.g.:

Get Together



Regular events every two to three weeks with varying activities where International and German students come together to chat and have fun.

Tradition Edition



IEP members explain the meaning and traditions of important holidays in Germany, so that you have the chance to better understand your host country.

Excursions



Trips with a group of students (German and international) to visit places in our region.

Information Events



(Re)Presenting the IEP at various occasions at the HOST.

International Affairs in the Schools

One of the professors in each school is in charge of international affairs. If you encounter a problem during your studies or want to make a complaint, you can contact the responsible professor in your school. Their office hours are posted online or on a notice board by their office door. If you need to go by outside of these hours, please make an appointment beforehand.

School of Business Studies:

Prof. Dr. Volker Rundshagen

House 1, room 130

Phone: +49 3831 45 6527

E-mail: Volker.Rundshagen@hochschule-stralsund.de

School of Electrical Engineering and Computer Science:

Prof. Dr.-Ing. Michael Bierhoff

House 4, room 102c

Phone: +49 3831 45 7317

E-mail: Michael.bierhoff@hochschule-stralsund.de

School of Mechanical Engineering:

Prof. Dr.-Ing. Matthias Ahlhaus

House 19, room 334

Phone: +49 3831 45 66797

E-mail: Matthias.Ahlhaus@hochschule-stralsund.de



Student Support Center

Contacts

The Student Support Center team can help you with the formal aspects of your studies: enrolment, registration for exams, your transcript of records and more. Each team member is responsible for a number of degree courses; look for your course to find your contact person

Jana Basinski

Studienbüro 1

House 1, room 120

Phone: +49 3831 456573

E-mail: Studienbuero1@hochschule-stralsund.de

- Digital Health Technology (Bachelor)
- Regenerative Energien (Bachelor)
- IT Sicherheit & Mobile Systeme (Bachelor)
- Softwareentwicklung und Künstliche Intelligenz (Bachelor)
- Angewandte Data Science und Künstliche Intelligenz (Bachelor)
- Elektrotechnik (Bachelor/Master)
- Medizintechnische Systeme (Master)
- Informatik (Master)
- Renewable Energy & E-Mobility (Master)

Stefanie Humboldt

Studienbüro 2

House 1, room 121

Phone: +49 3831 456574

E-mail: Studienbuero2@hochschule-stralsund.de

- Motorsport Engineering (Bachelor)
- Smart Production (Bachelor)
- Gesundheitstechnik & Management (Bachelor)
- Wirtschaftsingenieurwesen (Bachelor/Master/ Diploma Supplementary Course)
- Maschinenbau (Bachelor/Master)
- Simulation & System Design (Master)

Stefanie Jenß

Studienbüro 3

House 1, room 122

Phone: +49 3831 456530

E-mail: Studienbuero3@hochschule-stralsund.de

- Betriebswirtschaftslehre (Bachelor)
- Management von KMU (Master)
- Renewable Energy and E-Mobility (Master)
- Unternehmenssteuerrecht (Master)
- Wirtschaftsinformatik (Bachelor)

Anne-Cathleen Klein

Studienbüro 4

House 1, room 123

Phone: +49 3831 456637

E-mail: Studienbuero4@hochschule-stralsund.de

- International Management Studies in the Baltic Sea Region (BMS) (Bachelor)
- International Innovation Management (Master)
- Leisure and Tourism Management (Bachelor)
- Wirtschaftsinformatik (Master)
- Tourism Development Strategies (Master)
- Gesundheitsökonomie (Master)

Student Support Center

Social Counselling

In case you need professional help regarding any psychological problems, for example, if you feel lonely, scared, or exhausted, the social counselling will listen to you and provide help. Moreover, the service can support you with legal advice if you have any issues with that. You can get in touch with the social counselling service via:

Vivien Dale

House 1, Room 145

Phone: +493831 456879

E-mail: sb-hst@stw-greifswald.de

CHECKLIST - READY TO GO?

STUDENTS

BEFORE DEPARTURE

PAYING THE SEMESTER FEE

- 106€
or 103 € for Erasmus students

Account holder: Hochschule Stralsund
Bank: Sparkasse Vorpommern BIC:
NOLADE21GRW IBAN: DE16 1505 0500
0112 2350 93 Reference: Gast, first
name(s) last name

TO ENROLL PLEASE BRING THE FOLLOWING

- proof you paid semester fee
- identity card or passport
- ID-picture (for student card)



to be up-
loaded digital

TO LIVE IN HOLZHAUSEN PLEASE BRING

- your deposit (*cash, or if paid in advance - proof of that!*)
- your IBAN and BIC

ON ARRIVAL

TO REGISTER AT RESIDENT'S REGISTRATION OFFICE PLEASE BRING

- letter of acceptance/enrolment identity card or passport
- Wohnungsgeberbestätigung (confirmation of landlord)

enrolment IN PERSON

- documents listed above
- proof of health insurance
(*digitally transmitted by a German statutory health insurance company
to HOST by dispatching number H0000327*)
- only at fixed appointments

LEARNING AGREEMENT (EXCHANGE STUDENTS)

- confirm your LA with the study programme coordinator
(*up to 5 weeks after arrival*)

DURING YOUR STAY

REGISTRATION FOR EXAM

- online via this link:
[https://sup.hochschule-stralsund.de/qisserver/rds?
state=user&type=0&category=auth.redirect](https://sup.hochschule-stralsund.de/qisserver/rds?state=user&type=0&category=auth.redirect)

CHECKLIST - READY TO GO?

NON-EU
STUDENTS

BEFORE DEPARTURE

PAYING THE SEMESTER FEE

- 106 €
or 103 € for Erasmus students

Account holder: Hochschule Stralsund
Bank: Sparkasse Vorpommern
BIC: NOLADE21GRW
IBAN: DE16 1505 0500 0112 2350 93
Reference: Gast, first name(s) last name

TO ENROLL PLEASE BRING THE FOLLOWING

- language certificate (if needed)
- proof you paid semester fee
- passport including visa
- ID-picture (for student card)
- if already studied in Germany: exmatriculation certificate

TO LIVE IN HOLZHAUSEN PLEASE BRING

- your deposit (cash, or proof if paid in advance)
- your IBAN and BIC

to be up-loaded digital!

ON ARRIVAL

REGISTRATION AT REGISTRATION OFFICE

- letter of acceptance/enrolment
- identity card or passport
- bank account information
- Wohnungsgeberbescheinigung (confirmation of landlord)

enrolment **IN PERSON**

needed documents to open a bank account

- documents listed above
- only at fixed appointments
- proof of health insurance (read more in the incoming guide)
(digitally transmitted by a German statutory health insurance company to HOST by dispatching number H0000327)

REGISTRATION AT THE IMMIGRATION OFFICE

only needed for visa extension

- 2 passport photos (biometric)
- matriculation certificate
- passport and copy of the first page & last residence permit
- proof of sufficient financial resources (e.g. blocked account)
- application form for residence permit
- rental contract (copy)
- membership certificate from health insurance company
- registration certificate from the residents' registration office

LEARNING AGREEMENT (EXCHANGE STUDENTS)

- confirm your LA with the study programme coordinator

DURING YOUR STAY

REGISTRATION FOR EXAM

- online via this link:
<https://sup.hochschule-stralsund.de/qisserver/rds?state=user&type=0&category=auth.redirect>